

**SAPO Joint Business
Rescue Practitioners**

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RFP NO: 24/25/02/NPC HVAC SYSTEM /BM

**DESCRIPTION: HVAC PACKAGED CENTRALIZED SYSTEM REPLACEMENT UPGRADE
AND MAINTENANCE SERVICE OF NPC/HEAD OFFICE**

OPENING OF THE BID DATE: 03 APRIL 2024

COMPULSORY BRIEFING SESSION DATE: 10 APRIL 2024

CLARIFICATION QUESTIONS CLOSING DATE: 12 APRIL 2024

BID CLOSING DATE : 17 APRIL 2024 AT 11:00AM

Dear Sir /Madam

SAPO Properties hereby invites you to submit proposals for the appointment of a certified/ accredited and experienced HVAC packaged system supplier to replace and upgrade all redundant (9) Dunham-Bush centralized packaged units, service & maintain for a period of 36 months, including engineer's professional service to ascertain correct replacement capacity/ specification and project sign-off as per these specification.

Your proposal should be addressed as follows:

South African Post Office SOC Limited
Supply Chain Management
Attention: Bennett Maila (Procurement)
Corner James Drive and Moreleta Street
SILVERTON
PRETORIA

Documents must be placed in the 'Tender' Box inside the entrance gate to the Supply Chain Management's premises, at the address indicated above.

The tender box is accessible to the public 24 hours per day, 7 days per week. The measurements of the "tender box slot" are 450mm wide x 250mm high, and you must ensure that documents/files are not larger than the above dimensions. Files, which are too bulky (i.e. more than the above mentioned dimensions) must please be split into two or more files.

All enquiries shall be addressed, in writing, to the attention of the below-mentioned Post Office officials and bidders should note that late documents will not be considered.

Contact persons : Bennett Maila / Thuto Makgahlela
Telephone : (012) 407 6660 / (012) 845 2676
E-mail : Bennett.Maila@postoffice.co.za or
Thuto.Makgahlela@postoffice.co.za

The briefing session will be held at:

South African Post Office Head Office
National Post Office (NPC)
Corner Sophie De Bruyn and Jeff Masemola Street (Next to Bosman Taxi Rank)
PRETORIA
0001

Date: 10 April 2024

Time: 11:00am

Yours Sincerely



Saijil Singh

GE:SCM

DATE: 3 April 2024